**CALL TO ORDER**

1:37pm (via remote call-in due to COVID social distancing rules)

**INTRODUCTION** (on the call)

Cary Vonasek (President); Chancy Ferguson (Vice President); Sean Johnson (Secretary/Treasurer); Scott Cowan (Albany); Gabe Gurule (Corvallis); Tatiana Wicke (LBCC)

**REVIEW OF MINUTES**

No comments about last month’s meeting minutes.

**PRESIDENT’S REPORT** (Cary Vonasek)

Hitting a point where I might start reaching out to FTC for assistance on projects.

I sent Tatiana an email regarding ordering the Essentials of Fire Fighting books; will cost about $2100.

DPSST accreditation - Adair is coming-up, but everyone else is caught-up.

It would be great to have our virtual meetings with Zoom moving forward so we can see each other – easier for me to manage the meeting, too.

**VICE PRESIDENTS REPORT** (Chancy Ferguson)

No specific comments

**TREASURER’S REPORT** (Sean Johnson)

Up through the end of June, the balance is $6,117.87. Total $6,450 revenue. Total expenses $5,573.47, with total materials and services at $491.90.

**DPSST REPORT** (Robert Farino)

Not able to attend. Sent a report prior to the meeting.

**DLO** (Cary)

Nothing new to add

**LBCC LIAISON REPORT** (Tatiana Wicke)

Survey for DPSST grant use was sent to entire FTC email distribution list of 34 contacts. 58% (or 10 individuals) responded in favor of the Forcible Entry Apparatus, 41% (7 individuals) responded in favor of Dr. Griffin.

When Cary sends out his email to FTC asking for assistance, please know I am available to help out any FTC member with administrative items.

**OLD BUSINESS**

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| **ACTION ITEMS from June meeting** | **DETAILS** | **OWNER** | **STATUS** |
| **DPSST** | Survey sent out to FTC June 1st – runs through June 22nd. | **Robert** | **DONE** |
| **DPSST grant** | Two possible choices of interest: forcible entry apparatus or speaker Dr. Griffin (and wife?) | **FTC** | **DONE** |
|  | Create and send out survey to FTC (by end of June) to poll the two choices. | **Tatiana** | **DONE** |
| **FF1 Academy** | Mapping out calendar as a hybrid for the next year as well as Wildlands for Fall. | **Cary & Chancy** | **FALL DONE****SPRING PENDING** |
|  | Letter for entry level cert (Spring 2021) | **Cary**  | **PENDING** |
| **Bylaws Review** | Board to review Bylaws Fall 2020 – provide feedback. | **Board** | **DUE FALL 2020** |
| **Annual Dues** | Working on getting more information / hard #s together before we move this forward. | **Cary** | **IN PROCESS** |
| **Liability Insurance** | Discussion ongoing – possible use of Annual Dues.  | **Team** | **IN PROCESS** |

**DPSST grant**

(Cary) A question I would have for Robert is what if we receive the grant and then have something fall through due to COVID – like with Dr. Griffin? Does this put us at error to not be able to use the money?

Also of note, where would the forcible entry prop be stored? It would be nice to keep it indoors or we could cover it with a tarp. We also talked about putting in a request for a trailer for the prop.

DPSST $10,000.00 grant due by October 31, 2020, and funds must be used by June 30, 2021.

(Scott) – Possible we could house it at Station 12 in back area some of the time.

(Sean) – Possibly split it between Corvallis & Albany.

(Cary) – Either location puts it in a fairly central location.

(Cary) - Based on the survey, do we want to pursue the forcible entry tool?

(Scott) – Survey is clear that is the direction – that’s the frontrunner.

(Cary) – As long as they have this vacant field position, it is possible we might see this grant offered every year. If we are going to do it, we ought to go for it so we can get it quickly. We need to get #s together on what prop, what the trailer might look like, cost, etc. so we know what to share with DPSST.

(Cary) – Ok! We are going to move forward with a forcible entry prop for the grant!

(Albany) – Aye.

(Corvallis)– Aye.

(Halsey) – Aye.

**FF1 Academy**

(Cary) I have a scheduled ironed out. Schedule of Fall 2020 Firefighter 1 Academy, will include Wildland and HazMat Ops Level Responder as one course. (Team agrees with this approach.) This is a model our neighbors to the north and south of us do it. Exception is with Marion County - there’s is a 6-month period of training. Once I get it laid out, I’ll have Tatiana get it all on the website. 2-weeks prior to the first class, we need an orientation, get books issued out, reading assignments sent out, so students know what is expected.

(Tatiana) – do you have target dates in mind?

(Cary) - First day of class target: orientation Thursday night, Sept 10th. First weekend of academy: Sept 26 & 27. I staggered training to be every other weekend so there would be no interference with holidays (like Labor Day, Veteran’s Day, Thanksgiving, etc.). When fall academy wraps up, maybe we can get a few individuals to go up to DPSST to their burn facility.

(Chancy) – What would the field day look like? We could do Wildland at the beginning with the Fall weather. Then move onto FF1 from there?

(Cary) – I agree. That is what we did here - start with Wildland. What’s the absolute minimum of days for Wildland – do we need 3 or 4 days? How easily is that class compressed?

(Sean) – 3 days class, 1 field.

(Cary) – Then Sept 26 & 27 and Oct 10 & 11 will be Wildland, then we’ll move into FF1.

(Cary) - I want Pumper Operator, Vehicle Extrication, Emergency Services Inst. 1 & Inst II on the calendar for Spring 2021 – that way people can reach out or sign-up beforehand. A lot of people have switched to hybrid training so this could work for us, too. Are there other classes that we want to put out there for the region?

(Chancy) - Brothers in Battle got back to me – not sure if the district is interested in bringing them in.

(Scott) – What is the cost?

(Chancy) - $7800 for 2 days. They bring all the props. It is worth every penny. It is all outside so there are no COVID issues. We’re thinking about bringing them in even if it’s just for our department.

(Cary) – I’m interested in making it happen one way or another.

(Chancy) – Do we advertise it? With my old department they gave us 3 weeks to advertise it, then they filled it the rest of the way - or if other departments want to pitch in…Is there interest elsewhere?

(Scott) –I’m in middle of working out policy changes regarding training. Current policy with union, would probably take some of them out of this option. I’d have to take a look at that, but I’ve heard good things about Brothers in Battle.

(Gabe) – We are in a similar situation with outside training and overtime, but we are happy to offer our facility to host. I don’t know how many people would be attending.

(Chancy) – 24 attendees is the maximum. They are available this fall and since they are local they could fit us in pretty easily. But it doesn’t have to be a hurry, either. I was just thinking sometime this budget year.

(Cary) – Chancy do you want to tackle this and come up with a few different plans - dates, possible locations, how we want to share the information to get it out there, etc?

(Chancy) – Yes, I can do that.

**Annual Dues / Liability Insurance**

(Cary) Do we want to reinstate FTC membership dues? Still need to determine what is a fair charge and if we want to use this money to pay for liability insurance.

(Scott) - How much does insurance cost per year?

(Cary) – Marion County is really pouncing on this and it sounds like it will cost them about $500/year. I am waiting on a quote from SDAO – since our department is smaller, we might have a different estimate.

(Gabe) – Not opposed to $100/year in dues to cover this, or admin, or a whole variety of things.

(Sean) – Seems like a reasonable proposition.

**Bylaws Review**

(Cary) This is still on our Action Items so we’ll come up with a more formalized plan for this next month and how it relates to Annual Dues.

**NEW** **BUSINESS**

(Cary) – Tatiana will send out the most recent bylaws to FTC officers, and mention that we need to set aside some time to review this as a council (maybe when things slow down a little) – to make sure the Bylaws represent us accurately.

**ROUND TABLE**

(Cary) – A neat item Tatiana added into our Monthly Meeting Minutes is an Action Item section. This has been helpful for me. If you do have an Action Item, if you could hold steady on that and follow it through – I am going to try and also adhere to those actions.

(Scott) - Nothing from AFD.

(Gabe) - Thanks to Robert Farino for the ladder class. It was really good. Going to try and do a second round this summer. Good stuff from Robert.

(Cary) – Do you want to see if Lebanon or Sweet Home might have someone to join?

(Chancy) – Robert did an awesome job. Exactly what we were looking for. We could do a part 2.

(Gabe) – If we have enough interest, we could stagger that so more people could come through.

(Cary) – Thanks to Sean and Gabe for use of facility for hazmat.

(Sean) – We are right in the middle of our seismic upgrade - we don’t have a roof right now! We have a summer intern through FDAO – volunteer through Multnomah – it’s been great to have him.

(Chancy) – No items.

(Cary) – We lost some of our RVs, looking to bring on more folks.

(Tatiana) – When I send out the meeting minutes, I will be sure to send the survey results for transparency.

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| **ACTION ITEMS** | **DETAILS** | **OWNER** |
| **FTC Meetings** | Use Zoom (with video) for our monthly remote meetings. | **Tatiana** |
| **DPSST grant** | Research cost for forcible entry prop and trailer. | **TBD** |
|  | Send snapshot of survey results out with meeting minutes to FTC. | **Tatiana** |
| **FF1 Academy** | Essentials of Firefighting books to be purchased. | **Tatiana** |
|  | Fall 2020 schedule to Tatiana. | **Cary** |
|  | Fall 2020 schedule on LBCC website. | **Tatiana** |
|  | Mapping out calendar as a hybrid for Spring 2021. | **Cary** |
|  | Letter for entry level cert (Spring 2021) | **Cary**  |
| **Brothers in Battle** | Draft plan including dates, possible locations, how we want to advertise, etc – to share with FTC by August meeting. | **Chancy** |
| **Annual Dues** | Talking to other departments on how this was handled in the past / gathering #s and information before moving this forward.  | **Cary** |
| **Liability Insurance** | Discussion ongoing – possible use of Annual Dues.  | **FTC** |
| **Bylaws Review** | FTC Officers need the most recent Bylaws. | **Tatiana** |
|  | Board to review Bylaws Fall 2020. | **FTC Officers** |

**ADJOURN**

2:21pm